



The Corporation of the Municipality of Brockton

## Council Meeting Minutes

Tuesday, March 5, 2024, 7:00 p.m.

Bruce County Council Chambers - 30 Park Street, Walkerton, ON

**Council Present:** Chris Peabody, Mayor

James Lang, Deputy Mayor (Absent for Items 16-18)

Mitch Clark, Councillor

Tim Elphick, Councillor

Kym Hutcheon, Councillor

B. Carl Kuhnke, Councillor

Gregory J. McLean, Councillor

**Staff Present:** Sonya Watson, Chief Administrative Officer

Fiona Hamilton, Director of Legislative and Legal Services (Clerk)

Trish Serratore, Chief Financial Officer

Colleen Gillis, Director of Community Services

Nicholas Schnurr, Director of Operations

1. **Indigenous Land Acknowledgement Statement**

2. **Acceptance of Council Agenda**

**Resolution 24-09-01**

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton accept the Agenda for the regular Council Meeting on March 5, 2024 as presented.

**Carried**

3. **Declaration of Pecuniary Interest and General Nature Thereof**

None disclosed at this time.

5. **Delegations**

5.1 Development Charges 101

Lisa Courtney, Senior Engineer at B.M. Ross and Associates, provided an overview of the statutory development charge regime. Ms. Courtney noted that development charges were a tool that could be used by Ontario municipalities to pay for future growth.

Ms. Courtney emphasized that development charges were only applicable to new development. It was noted that the legislation outlined the types of projects that could be funded using development charges, and what level would be fair and reasonable in the circumstances.

It was noted that development charges could be collected for both residential and non-residential growth. Ms. Courtney provided an overview of the analysis that was completed prior to implementing and collecting any development charges. Ms. Courtney highlighted the exemptions under the legislation where a

development charge could not be collected, including for non-profit housing developments, industrial development where the floor area is enlarged by 50% or less, and additional dwelling units.

Ms. Courtney provided a list of the types of projects that could be funded using development charges, including equipment, transit, fire protection, etc. Ms. Courtney advised Council that a new municipal office, cultural buildings, parking lots, studies and cemeteries were not eligible projects.

Before a development charge could be implemented, it was noted that background study would need to be completed. Ms. Courtney advised that the development charge study for Brockton was currently underway and would be brought back to Council after receiving feedback from the public.

## **6. Minutes**

### **Resolution 24-09-02**

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton adopt the minutes of the February 20, 2024 Special Council Meeting (2024 Budget) and February 20, 2024 Regular Council Meeting as presented.

**Carried**

## **7. Business Arising From the Minutes**

## **8. Reports**

### **8.1 Brockton's Development Charges Study Update**

Sonya Watson, Chief Administrative Officer advised that a Stakeholders Meeting will be held on March 14, 2024 at the Walkerton Clean Water Centre with area developers, real estate agents, engineers and parties who have worked with past development projects in attendance.

### **Resolution 24-09-03**

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number PLN2024-02 - Brockton's Development Charges Study Update, prepared by Sonya Watson, Chief Administrative Officer, Dalton Stone, Municipal Services Coordinator, and Trish Serratore, Chief Financial Officer for information purposes.

**Carried**

### **8.2 Drop-In Shinny Hockey Fee**

### **Resolution 24-09-04**

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2024-02 – Drop-In Shinny Hockey Fee, prepared by Colleen Gillis, Director of Community Services and in doing so approves a By-Law coming forward to amend the 2024 Fees and Charges By-Law to add a new “Drop in Shinny” Program fee at a rate of \$6.00 per play (including HST).

**Carried**

8.3 OTF Grant Application- Ball Diamond Light Replacement

**Resolution 24-09-05**

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number REC2024-03- OTF Grant Application- Ball Diamond Light Replacement, prepared by Colleen Gillis, Director of Community Services and in doing so ratifies the application to Ontario Trillium Foundation (OTF) for the conversion of the three (3) Walkerton Ball Diamond Lights to LED.

**Carried**

8.4 RED Grant- Brighten Up Brockton 2024

Sonya Watson, Chief Administrative Officer responded to an inquiry from Council that money is reserved in the budget for the garbage and recycling bins and planters, and funds are available from the Accessibility Reserve Fund for the Mobi Mats if the grant application was not accepted. Staff would come back to Council regarding the purchase of new banners should the grant application not be successful as this project was not budgeted.

**Resolution 24-09-06**

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number CAO2024-04 - RED Grant (Brighten Up Brockton) 2024, prepared by Sonya Watson, Chief Administrative Officer and in doing so acknowledges and ratifies the application for the Rural Economic Development Grant to help fund the purchase of Mobi Mats, new garbage and recycling bins, new banners, and replacement planters for the downtown core to support a welcoming community.

**Carried**

8.5 Housing Accelerator Fund Grant Application Update

Sonya Watson, Chief Administrative Officer responded to questions from Council about whether Brockton would be notified of the communities that did receive the funding. It was noted that the next budget may include additional funding for the program.

**Resolution 24-09-07**

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number CAO2024-05 - Housing Accelerator Fund Grant Application Update, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) and Sonya Watson, Chief Administrative Officer for information purposes.

**Carried**

8.6 Infrastructure Grant Opportunity – Housing Enabling Water Systems Fund

**Resolution 24-09-08**

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby receives Report Number UT2024-03 - Infrastructure Grant Opportunity -Housing Enabling Water Systems

Fund, prepared by Nicholas Schnurr, Director of Operations and in doing so authorizes staff to apply to the Housing-Enabling Water Systems Fund grant in favour of a new standpipe and related infrastructure to support further housing developments in Brockton.

**Carried**

8.7 2024 Tender for Products and Services – Calcium Chloride and Crushed Gravel

**Resolution 24-09-09**

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number PW2024-04 – 2024 Tenders for Product and Services – Calcium Chloride and Crushed Gravel, prepared by Nicholas Schnurr, Director of Operations, and in doing so accepts the 2024 tender results and awards contracts to the following lowest bidders:

A.) Calcium Chloride: Da-Lee Dust Control for \$566.30/ tonne = \$124,586.00, excluding HST.

As well as Pollard Distribution Inc. as a secondary contractor on an as needed basis

B.) Crushed Gravel (Crush and Stockpile): Joe Kerr Limited: at \$ 3.10/ tonne, excluding HST.

C.) Crushed Gravel (Crush and Apply): Joe Kerr Limited: at \$10.40/ tonne = \$312,000, excluding HST.

And further, the Municipality of Brockton shall have the option to renew the contracts for up to two (2) additional one (1) year periods.

**Carried**

8.8 Clean Farms Pilot Program Update

Council noted the hope that a solution will come forward for this beneficial environmental recycling project.

**Resolution 24-09-10**

Moved By: Gregory J. McLean

Seconded By: B. Carl Kuhnke

That the Council of the Municipality of Brockton hereby receives Report Number PW2024-05 - Clean Farms Pilot Program Update, prepared by Nicholas Schnurr, Director of Operations for information purposes.

**Carried**

8.9 March 2024 Donation Requests

**Resolution 24-09-11**

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-14 – March 2024 Donation Requests, prepared by Trish Serratore, Chief Financial Officer and in doing so approves the following donations of:

- \$150.00 to Bruce Grey Mentorship; and
- \$300.00 to the South Grey Bruce Youth Literacy Council

**Carried**

8.10 2023 Property Tax Arrears

**Resolution 24-09-12**

Moved By: B. Carl Kuhnke

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby receives Report Number FIN2024-10 – 2023 Property Tax Arrears, prepared by Jessica Schmidt, Acting Tax Collector/Deputy Treasurer and Trish Serratore Chief Financial Officer for information purposes.

**Carried**

8.11 South Bruce O.P.P. Detachment Board Update

**Resolution 24-09-13**

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives Report Number CLK2024-05 - South Bruce O.P.P. Detachment Board Update, prepared by Sarah Johnson, Deputy Clerk and in doing so approves the South Bruce OPP Detachment Board Community Appointee Committee Terms of Reference;

And further that the Council of the Municipality of Brockton hereby appoint Councillor Tim Elphick to the South Bruce OPP Detachment Board Community Appointee Committee;

And further that Council authorize staff to begin the recruitment process for the Community Appointees for the South Bruce OPP Detachment Board.

**Carried**

8.12 Saugeen Municipal Airport Member Municipal Meeting

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) advised that staff could draft a position for Brockton Council to read at the meeting, noting that some clarity may be required from the neighbouring Councils on their position regarding the airport's future.

**Resolution 24-09-14**

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby approves Report Number CLK2024-06 – Saugeen Municipal Airport Member Municipal Meeting, prepared by Fiona Hamilton, Director of Legislative and Legal Services (Clerk) for information purposes, approves the meeting date, location, Chairperson, and draft Agenda for the meeting with the Municipality of Brockton, the Municipality of West Grey, and the Town of Hanover to discuss the Saugeen Municipal Airport;

And further authorizes sharing the cost of inviting the auditor to provide a brief overview of the finances of the Saugeen Municipal Airport.

**Carried**

## **10. Accounts**

10.1 Accounts - \$719,963.14

### **Resolution 24-09-15**

Moved By: B. Carl Kuhnke

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton approve payment of the accounts in the amount of \$719,963.14.

**Carried**

## **11. Correspondence Requiring Action**

11.1 Canadian Poolplayers Association Annual Local Team Championship Tournament

### **Resolution 24-09-16**

Moved By: Tim Elphick

Seconded By: Gregory J. McLean

That the Council of the Municipality of Brockton hereby declares the Canadian Poolplayers Association Annual Local Team Championship Tournament on May 23, 24, 25, and 26, 2024 at the Walkerton Community Centre a municipally Significant Event.

**Carried**

11.2 Ministry of the Environment, Conservation and Parks - Environmental Assessment Act Proposal

11.3 Invitation to Bruce County's 2nd Annual Housing Forum

Fiona Hamilton, Director of Legislative and Legal Services (Clerk) noted that Council members could inform the Clerk if they were interested in attending the forum.

## **12. Information**

12.1 Ministry of Energy News Release - Government of Canada Announces \$50 million for Ontario's Expansion of Clean, Reliable and Affordable Nuclear Energy

12.2 Clean Energy Frontier February 2024 Newsletter

12.3 South Bruce O.P.P. Detachment Commander Report - January 2024

12.4 Municipality of Calvin Resolution - Social and Economic Prosperity Review

12.5 Municipality of Calvin Resolution - Support Wawa on Fire Apparatus

12.6 Township of Central Frontenac Resolution - Support Prince Edward on Fire Apparatus

12.7 Town of Grimsby Resolution - Support Lincoln on Bill C-310 and Amendments to Income Tax Act for Volunteer Firefighters

12.8 Township of Lucan Resolution - Social and Economic Prosperity Review

12.9 Township of McMurrich/Monteith Resolution - Amendment to OHSA to Clarify Definition of Employer

12.10 Township of McMurrich/Monteith Resolution - Support Conmee on Changes to Municipal Act and Municipal Elections Act

- 12.11 Village of Merrickville-Wolford Resolution - Support Prince Edward on Fire Apparatus
- 12.12 Northumberland County Resolution - Amendment to OHSA to Clarify Definition of Employer
- 12.13 Township of Perry Resolution - Amend Blue Box Regulations for Ineligible Sources  
  
Councillor Elphick requested that Item 12.13 be brought forward for consideration.
- 12.14 County of Prince Edward - Review of Ontario Works and Ontario Disability Support Program Financial Assistance Rates
- 12.15 Township of Puslinch Resolution - Amendment to OHSA to Clarify Definition of Employer
- 12.16 Township of Puslinch Resolution - Support for Cemetery Administration Management
- 12.17 Township of Puslinch Resolution - Social and Economic Prosperity Review
- 12.18 Township of South Glengarry Resolution - Support Prince Edward on Fire Apparatus Life Span
- 12.19 Municipality of Tweed Resolution - Support for Natural Gas to Secure Access to Affordable Energy  
  
Councillor Hutcheon requested that Item 12.19 be brought forward to show continued support.
- 12.20 Municipality of Wawa Resolution - Replacement of Fire Trucks due to Insurance Requirements

**Resolution 24-09-17**  
 Moved By: Tim Elphick  
 Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton hereby receives all items provided in Section 12. Information.

**Carried**

**13. By-Laws**

**Resolution 24-09-18**  
 Moved By: Tim Elphick  
 Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton authorize that the following by-laws be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-019 - 2024 Borrowing for Capital Expenditures By-Law
- By-Law 2024-020 - Amend 2024 Fees and Charges By-Law (Recreation - Drop-in Shinny Hockey)

**Carried**

## 14. Committee Minutes

### Resolution 24-09-19

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton receive the minutes of the following committees and or boards as presented:

- Brockton Police Services Board Minutes - January 18, 2024

**Carried**

## 15. New Business Brought Forward

### 1. Paulette Peirol Memorial Award for Excellence in Economic Development

Mayor Peabody informed Council that the Nuclear Innovation Institute, Bruce Power, and the County of Bruce developed an award in memory of Paulette Peirol, Community Development Coordinator recognizing her efforts in economic development. Mayor Peabody described the award presentation that occurred at the Canadian Nuclear Association Conference in Ottawa and the legacy this creates for Paulette.

### 2. Advocacy Efforts

Mayor Peabody described the advocacy and lobbying efforts conducted at the Canadian Nuclear Association Conference in Ottawa regarding Bruce C and Natural Gas in Brockton.

### 3. Saugeen Municipal Airport

Councillor Kuhnke informed Council that the Saugeen Municipal Airport did not hold a meeting in February as there was no pressing business.

### 4. Resignation from Deputy Mayor\*

Deputy Mayor Lang described his focus on recreation and his pride in the community's growth and accomplishments over the past several years including the reserve fund for the new arena facility, dedication of community volunteers and service groups, and Walkerton Capitals. Deputy Mayor Lang expressed his gratitude to Mayor Peabody for his leadership and mentorship, Councillor Hutcheon's role on Council, Councillor Elphick's guidance, and staff. Deputy Mayor Lang voiced his need to dedicate his time in a more valued role to care for his family and career. Deputy Mayor Lang noted he would continue to advocate as a member of the community, announcing his resignation from the position of Deputy Mayor effective immediately and wished Council well in their efforts to better Brockton.

Mayor Peabody expressed gratitude to Deputy Mayor Lang for his service on Council, including advocacy for recreation, lobbying efforts at conferences and work on Bruce County Council. Mayor Peabody noted the legacy Deputy Mayor Lang will leave behind, noting the difficulty for younger Council members with families at home, and supported the Deputy Mayor's decision.

Deputy Mayor Lang left at 7:40 p.m. and was absent from the remainder of the Council Meeting.

**\*James Lang reconsidered his resignation on March 26, 2024 and remained as the Deputy Mayor for the Municipality of Brockton.**



**16. Closed Session**

**Resolution 24-09-20**

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton enter into Closed Session at 7:40 p.m. in order to address a matter pertaining to:

- Labour relations or employee negotiations - **Staffing Update**
- Advice that is subject to solicitor/client privilege, including communications necessary for that purpose - **Complaint Recommendations**

**Carried**

**Resolution 24-09-21**

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton hereby approve the direction provided to staff in Closed Session and in doing so accepts with regret the retirement of Connie Borth as the Assistant Supervisor at the Brockton Child Care Centre effective May 28, 2024 and further accepts the resignation of Troy Costello, GIS/Asset Management Technician effective March 15, 2024.

**Carried**

**Resolution 24-09-22**

Moved By: Tim Elphick

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton accepts the resignation of James Lang from the position of Deputy Mayor and Member of Council of the Municipality of Brockton.

**Carried**

**Resolution 24-09-23**

Moved By: Kym Hutcheon

Seconded By: Mitch Clark

That the Council of the Municipality of Brockton restricts the access of James Lang to the Walkerton Community Centre, building and grounds, for a period of one (1) year from the date of this resolution and further confirms the direction provided to staff in the closed session.

**Carried**

**17. Confirmation of Proceedings**

**Resolution 24-09-24**

Moved By: Kym Hutcheon

Seconded By: Tim Elphick

That the Council of the Municipality of Brockton authorize that the following by-law be read, enacted, signed, sealed, and numbered as follows:

- By-Law 2024-021 - March 5, 2024 Confirmatory By-Law

**Carried**

**18. Adjournment**

**Resolution 24-09-25**

Moved By: Tim Elphick

Seconded By: Kym Hutcheon

That the Council of the Municipality of Brockton does now adjourn at 8:50 p.m. to meet again on March 26, 2024.

**Carried**

Original Signed By

Mayor - Chris Peabody

Original Signed By

Director of Legislative and Legal Services (Clerk) – Fiona Hamilton